

McGuirk Sand-Gravel, Inc.  
 510 W. Pickard Street  
 Mt. Pleasant, MI 48858  
 Phone (989) 772-1309  
 Fax (989) 773-4393  
 email hr@mcguirksand.com



Office Use Only

Call for Interview	<input type="checkbox"/>
Hired	<input type="checkbox"/>
File	<input type="checkbox"/>

Pre-Employment Application

Please PRINT Information

POSITION APPLYING FOR \_\_\_\_\_ Are you 18 years old or older? \_\_\_\_\_

NAME \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ DL# \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TYPE OF LICENSE (CDL, etc) \_\_\_\_\_

PHONE NUMBER (H) \_\_\_\_\_ AIR BRAKE ENDORSEMENT? \_\_\_\_\_

CELL PHONE \_\_\_\_\_

List your experience in the operation of commercial motor vehicles, including any heavy equipment operating experience you may have:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

HAVE YOU BEEN CONVICTED OF AN OUIL/DUIL IN THE PAST FIVE YEARS?	_____
HOW MANY POINTS ARE ON YOUR DRIVING RECORD?	_____
HAVE YOU FILED AN APPLICATION HERE BEFORE?	_____
HAVE YOU EVER BEEN EMPLOYED HERE BEFORE?	_____
ARE YOU EMPLOYED AT PRESENT?	_____
WHEN CAN YOU ACTUALLY START WORK HERE?	_____

I hereby give McGuirk Sand-Gravel, Inc. authorization to run a Motor Vehicle Record through the State of Michigan. This Motor Vehicle Record (MVR) will be maintained in a confidential file and used for employment purposes only. This MVR may be used to determine my future employment status with the company and whether I can be insured by McGuirk Sand-Gravel, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION, WAIVER AND RELEASE**

I hereby authorize McGuirk Sand-Gravel, Inc., its staff, affiliates and agents to perform a criminal background check and a motor vehicle record check as part of the Company's pre-employment background investigation. If hired, this authorization shall remain on file and shall serve as an ongoing authorization for the Company to procure such reports at any time during my employment period.

I hereby release McGuirk Sand-Gravel, Inc., its staff, affiliates and agents from any and all liability for their acts performed in the investigation, consideration and evaluation of my credentials and qualifications, and I further release from any liability all individuals and organizations who provide information concerning my applicable background information for employment consideration.

I understand that nothing in this authorization is intended to create a promise of employment or any contractual rights or to alter my at-will employment status which means that the employment relationship is terminable at the will of either the Company or myself. I further understand that any misrepresentation of facts and falsification regarding my background information may cause to disqualify me from further consideration as a candidate for employment with McGuirk Sand-Gravel, Inc., and, if employed, shall be grounds for dismissal.

I am willing that a photocopy or fax transmittal of this authorization be accepted with the same authority as the original.

\_\_\_\_\_  
Applicant/Employee Name

\_\_\_\_\_  
Applicant/Employee Signature

\_\_\_\_\_  
Social Security No.

\_\_\_\_\_  
Driver's License No.

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Date

The information requested is for purposes of investigation as required by sections 391.23 and 391.25 of the Federal Motor Carrier Safety Administration Regulations. The report requested and the above applicant/employee release notice meet the definition of "permissible uses" of state motor vehicle records under the provisions section 2721 of the Driver's Privacy Protection Act of 1994.

\_\_\_\_\_  
Signature of Requester

Requested by: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
McGuirk Sand-Gravel, Inc.  
510 W. Pickard  
Mt. Pleasant, MI 48858  
(989) 772-1309